

**DAVIE COUNTY
MANUFACTURED HOME
PERMIT APPLICATION**

Davie County Development Services
298 E. Depot Street, Suite 100 Mocksville NC 27028
Telephone: 336.753.6050 Fax: 336.751.7689



Application is for the following jurisdiction:		
<input type="checkbox"/> Davie County		<input type="checkbox"/> Mocksville
Property Owner's Name	Property Owner's Address	Property Owner's Telephone () - Home () - Cell
Project Name	Project Address/Location (if known)	Zoning District
Subdivision Name		Lot#
Applicant's Name (if different)	Applicant's Address (if different)	Applicant's Telephone () - Home () - Cell
Set Up Contractor's Name	Contractor's Telephone () - Home () - Cell	Set Up Contractor's License No.
Contractor's Address		Water Supply: <input type="checkbox"/> Public <input type="checkbox"/> Private (Well) <input type="checkbox"/> N/A
Description of Project Year and Model of Manufactured Home:		Well Permit # Sewer Supply: <input type="checkbox"/> Public <input type="checkbox"/> Septic <input type="checkbox"/> N/A Septic Permit #
I hereby attest the information provided on this application and any additional information submitted pertaining to this application is true and accurate. Should the use of the property and/or structures change, I understand additional permits may be required. In addition, I understand plan review cannot cover all aspects of constructions and therefore any work done will be required to meet all applicable local and state codes.		
Applicant's Signature: _____		Owner's Signature: _____
Applicant's Name (Print): _____		Owner's Name (Print): _____
Date: ____/____/____		Date: ____/____/____
Office Use Only		
Parcel # _____	Tax ID # _____	Zoning _____
Taxes <input type="checkbox"/> Approved <input type="checkbox"/> Denied		



Application Packet Checklist

	<u>Yes</u>	<u>No</u>	<u>N/A</u>
• Completed Zoning Permit Application/Approval			
-Davie County & Mocksville			
-Bermuda Run			
-Cooleemee			
• Completed Building Permit Application			
• Copy of Environmental Health Permit			
• Copy of Deed			
• Site Plan*			
• 2 Copies of Building Plans			
• Utility Authorization			
-Davie County			
-Mocksville			
-Bermuda Run			
• Lien Agent Information**			
• Owner Exempt Affidavit			

Received Date: _____

Correction(s): _____

Resubmitted Date: _____

Packet Accepted by: _____

*All lots created after October 2005 should have a recorded plat on which a site plan is to be based. GoMaps will not be considered an acceptable site plan for these lots.

**In accordance with North Carolina General Assembly Session Law 2012-158, Inspections Departments are not allowed to issue any permits where the project cost is \$30,000 or more unless the application is for improvements to an existing dwelling that the applicant uses as a residence or the property owner has designated a lien agent.



DAVIE COUNTY ZONING PERMIT

298 E Depot St., Mocksville, NC 27028

NOTE: No application shall be considered complete unless all the following information is attached. The Zoning Administrator may waive any of the requirements, except fees, and may require additional information as necessary for proper consideration of this request.

A copy of a scaled drawing which shows the shape and dimension of the lot to be used, the shape and dimension of all types of existing and proposed uses and structures, and the location of rights-of-way on the lot. The drawing must also show the location of existing or proposed parking and landscaping required as well as enough detail to indicate the intent to comply with all applicable design and use standards.

Other _____



PLEASE PRINT the following information clearly:

STREET # ADDRESS SUBDIVISION LOT #

Purpose for Application: _____

Approx. new/remodeled square footage: _____ Size of Lot: _____

Tax Map Parcel Number: _____ Zoning District: _____

Business Name: _____ Phone #: _____

Property Owner's Name: _____ Phone #: _____

Address: (if different than above) _____

Applicant's Name: (if different than above) _____

Address: (if different than above) _____ Phone #: _____

Fax #: _____ E-mail: _____

I hereby certify that the information provided hereon is, to the best of my knowledge, correct and complete. I understand that providing false or incomplete information or violating an approved zoning permit may be grounds for revocation of the permit and any associated building permit. I further understand that plan review cannot cover all aspects of construction and any work done shall be required to meet all applicable local and state codes.

Applicant's Signature Date _____

******DO NOT WRITE BELOW THIS LINE******

Based upon the information provided with this application, the work as proposed meets the requirements of the zoning ordinance.

Additional Remarks/Conditions:

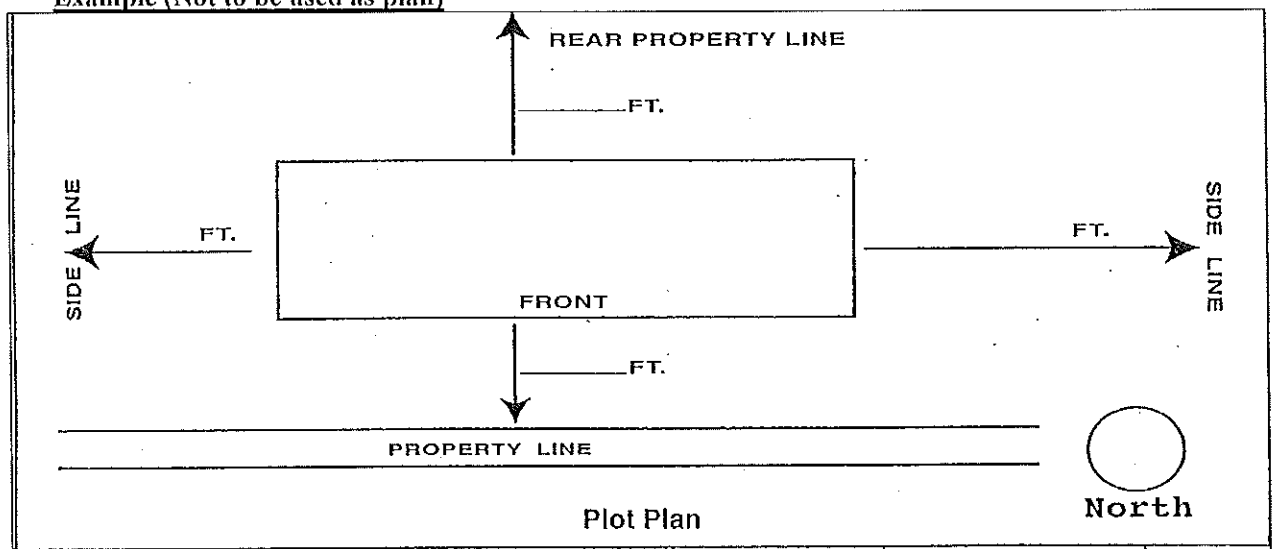
Zoning Administrator

Date

RESIDENTIAL SITE PLAN: MINIMUM 8½" X 11" size paper at a scale of 1" equals 20' showing the proposed structure with all the following if applicable:

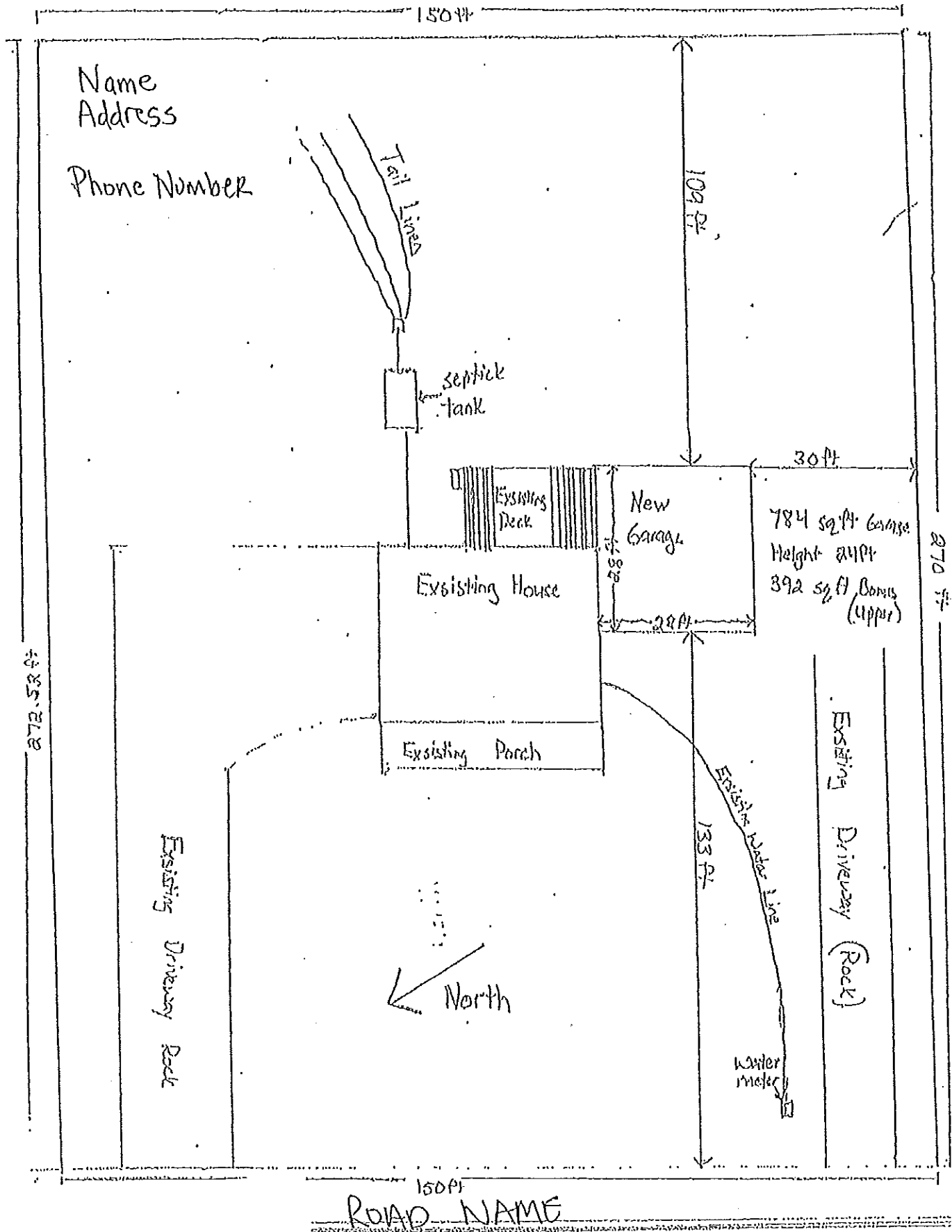
- ☐ Name, address, phone number of applicant and owner, and property (site) address
- ☐ Drawing scale
- ☐ Property lines & dimensions (*If survey or recorded plat available, please utilize)
- ☐ Existing and proposed on-site sewer, water, and drainage ditch/easements
- ☐ Existing improvements on property (house, garage; shed, deck, etc.) Label and provide dimensions and square feet.
- ☐ Location, height and square footage (dimensions) of addition or new building
- ☐ Label distances from the existing and proposed structures to property lines and other buildings on the site
- ☐ Label streets (Public and Private)-Road and highway rights-of-way shall not be determined as a part of a lot or any required yard or open space.
- ☐ Location of easements (power, telephone, gas, etc...if applicable)
- ☐ Driveway location for existing and proposed driveways
- ☐ Frontage improvements (sidewalk, curb and gutter, etc. if applicable)

Example (Not to be used as plan)




*Note: All lots created after October 2005 should have a recorded survey plat.
GoMaps will not be considered an acceptable site plan for these lots.

SITE PLAN EXAMPLE



I understand that it is my responsibility to contact NORTH CAROLINA ONE CALL (1-800-632-4949) prior to digging to ensure location of services and that I am responsible for any and all damages to City or County property not covered by ONE CALL. I further understand that any such damages that occur must be reported to the County at 336-753-6050 immediately.

 www.co.davie.nc.us	<p>County of Davie Development Services 298 E. Depot Street, Suite 100 Mocksville, NC 27028 Phone: 336-753-6050 Fax: 336-751-7689</p>
	<p>Summary Manufactured Home</p>

The following is a summary of items required at the inspection. This is meant to be a guide and is not a complete list of code requirements. Permit holder is responsible for meeting all requirements listed here and/or all applicable code and manufacturer's instructions. Requests for inspections are made after all work has been completed, and the home is open and ready for inspection. The permit card and address must be posted.

1. All entrance doors must have code standard steps leading to them.
2. Entrance doors swinging out shall have a minimum 3' x 3' landing outside the door (not applicable for screen or storm door).
3. All steps are to be constructed in accordance with the North Carolina Regulations for Manufactured Homes section 3.11.
4. A deck greater than 36 square feet requires a separate building permit.
5. For new homes, the manufacturer's installation instructions must be in a conspicuous location. Foundation systems and tie-downs must be installed in accordance with the installation instructions for new homes. Installation of relocated homes may be in accordance with the North Carolina Regulations for Manufactured Homes.
6. In the absence of specific instruction from the manufacturer, an engineer's letter is required for the set up when more than 25% of the homes main support piers are higher than 3'-0" above grade measured at the bottom of the I-Beam, reference North Carolina Regulations for Manufactured Homes section 3.7.7.
7. Any required Soil bearing tests must be performed and the results posted in a conspicuous place to determine pier spacing.
8. All footer blocks shall be covered with earth.
9. If a poured footing is required per manufacturer specifications, an inspection will be required prior to pouring of footing.
10. An engineer's letter is required when screw anchors are placed in concrete.
11. Underneath the home is to be graded to prevent water collection.
12. A GFCI convenience receptacle is to be located adjacent to outside mechanical equipment.
13. The electrical conduit is to be supported to code.
14. The water supply is to be installed in accordance with North Carolina Regulations for Manufactured Homes section 3.13.6.
15. All hose bibs are to have means for back flow prevention.
16. The sewer line is to be run with correct fall and the connection to septic tank exposed for the inspection.
17. All mechanical equipment must be installed with a proper over current protection device.
18. All mechanical equipment located outside is to be level and on a suitable pad.
19. The ductwork run under the home is to be supported every 4'-0" and is to be greater than 0'-4" above grade.
20. Any replacement mechanical equipment must be approved for use in manufactured housing.
21. A re-inspection fee may be charged for all additional inspection. Re-inspection fees must be paid before or at the time of re-inspection by check, money order or cash. Re-inspection fees are not collected by field inspectors and must be paid in the office at 172 Clement Street in Mocksville. All checks and money orders must be made payable to the County of Davie.
22. Do not install skirting until an under chassis inspection has been performed and passed. Skirting must be in place at the final inspections.

DAVIE COUNTY
DEVELOPMENT SERVICES
172 CLEMENT ST. MOCKSVILLE, NORTH CAROLINA 27028
PH : (336) 753-6050 FAX : (336) 751-7689



UNLICENSED PERMIT APPLICATION QUESTIONNAIRE

PLEASE ANSWER ALL QUESTIONS BY CIRCLING THE CORRECT ANSWER	YES/NO
Do you own the land and/or structure to which work will occur?	YES/NO
Will you be the only person that will manage construction of the project?	YES/NO
Do you intend to directly control and supervise construction activities?	YES/NO
Do you intend to schedule, contract, or directly pay for all phases of construction work to be done?	YES/NO
Do you intend to personally occupy the building for at least 12 consecutive months following completion of construction and do you understand that if you do not do so, it creates the presumption under law that you fraudulently secured the permit?	YES/NO
If any of the above questions were answered "NO", you are not eligible to obtain a permit under the "Owner's Exemption" requirements as provided for in G.S. 87.1.	
Owner Name:	
Address:	
City/State/Zip:	
Job Site Address:	
Owner's Signature:	
Date:	



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Development Services
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Owner/Contractor Disclosure Statement

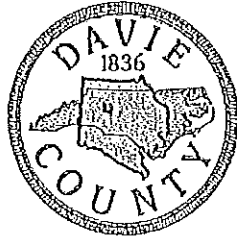
G.S. 87.1 'General Contractor' defined; exceptions: For the purpose of this Article any person or firm or corporation who for a fixed price, commission, fee or wage, undertakes to bid upon or to construct or who undertakes to superintend or manage, on his own behalf or for any person, firm or corporation that is not licensed as a general contractor pursuant to this Article, the construction of any building, highway, public utilities, grading or any improvement or structure where the cost of the undertaking is thirty thousand dollars (\$30,000) or more or undertakes to erect a North Carolina labeled manufactured modular building meeting the North Carolina State Building Code, shall be deemed to be a "general contractor" engaged in the business of general contracting in the State of North Carolina. This section shall not apply to persons or firms or corporations furnishing or erecting industrial equipment, power plant equipment, radial brick chimneys, and monuments. This section shall not apply to any person, firm or corporation who constructs or alters a building on land owned by that person, firm or corporation provided such building is intended solely for occupancy by that person and his family, firm or corporation after completion; and provided further that if such building is not occupied solely by such person and his family, firm or corporation for at least 12 months following completion, it shall be presumed that the person, firm or corporation did not intend such building solely for occupancy by that person and his family, firm or corporation. This section shall not apply to any person engaged in the business of farming that constructs or alters a building on land owned by that person and used in the business of farming, when such building is intended for use by that person after completion.

☐ I am the owner of the proposed building/manufactured home.

It is my intention to act as my own general contractor for constructing the proposed building or for setting up the proposed modular building or manufactured home. I have entered into a construction project where the cost of the undertaking exceeds \$30,000; I have read G.S. Section § 87-1. I and certify that I am not allowing an unlicensed general contractor to perform the duties of a general contractor, which, I understand from reading G.S. Section § 87-1 include construction superintending and managing in addition to, among other things, signing written contracts. I intend to retain the finished house (or other project) exclusively for my own use, and to be occupied by me or my family for a minimum of one year after completion. I am not building a "speculation" project with the intention of selling the project once it is completed. I understand that building a "spec" project without proper licensure is a violation of G.S. § 87-13; this may be a criminal offense. Also, I understand that problems which may arise due to construction of the building or set-up of the properly labeled modular building or manufactured home, such as inaccurate or insufficient foundation, improper or inadequate marriage line connections, improper plumbing, mechanical, or electrical connections between the units, etc., will be solely my responsibility, and I will be left with no recourse and must assume total liability for correction of the problems. I personally have a thorough knowledge of the requirements of the NC State Building Code with regard to construction and/or setting up modular buildings.

Signature of Permit Applicant

Applicant Date



www.co.davie.nc.us

County of Davie
Development Services
172 Clement Street
Mocksville, NC 27028

Ph: 336.753.6050 Fx: 336.751.7689

Required Inspections

Inspections Requests Must Be Made At Least 24 Hours In Advance!

107.1.1 Footing Inspection. Footing inspections shall be made after the trenches are excavated, all grade stakes are installed, all reinforcing steel and supports are in place and appropriately tied, all necessary forms are in place and braced and before any concrete is placed.

107.1.2 Under Slab Inspection. Under slab inspections, as appropriate, shall be made after all materials and equipment to be concealed by the concrete slab are completed.

107.1.3 Foundation Inspection, Crawl Space. Foundation and crawl space inspections shall be made after all foundation supports are installed. This inspection is to check foundation supports, crawl space leveling, ground clearances, and positive drainage when required. If a basement, all waterproofing & drain should be in place.

107.1.4 Rough-In Inspection. Rough-in inspections shall be made when all building framing and parts of the electrical, plumbing, fire protection, or heating-ventilation or cooling system that will be hidden from view in the finished building have been placed but before any wall, ceiling finish or building insulation is installed.

107.1.5 Building Framing Inspection. Framing inspections shall be made after the roof, excluding permanent roof covering, wall ceiling and floor framing is complete with appropriate blocking, bracing and fire stopping in place. The following items shall be in place and visible for inspection:

1. Pipes;
2. Chimneys and vents;
3. Flashing for roofs, chimneys and wall openings;
4. Insulation baffles;

5. All lintels that are required to be bolted to the framing for support shall not be covered by any exterior or interior wall or ceiling finish material before approval. Work may continue without approval for lintels supported on masonry or concrete.

107.1.6 Insulation Inspection. Insulation inspections shall be made after an approved building framing and rough-in inspection and after the permanent roof covering is installed, with all insulation and vapor retarders in place, but before any wall or ceiling covering is applied.

107.1.7 Fire Protection Inspection. Fire protection inspections shall be made in all buildings where any material is used for fire protection purposes. The permit holder or his agent shall notify the inspection department after all fire protection materials are in place. Fire protection materials shall not be concealed until inspected and approved by the code enforcement official.

107.1.8 Final Inspection. Final inspections shall be made for each trade after completion of the work authorized under the technical codes.

107.2 Inspection Requests. It shall be the duty of the permit holder's duty or their agent to notify the code enforcement official when work is ready for inspection and to provide access to and means for inspection of the work for any inspections that are required by this code.

107.3 Approval Required. Work shall not be done beyond the point indicated in each successive inspection without first obtaining the approval of the code enforcement official. The code enforcement official, upon notification, shall make the requested inspections and shall either indicate the portion of the construction that is satisfactory as completed, or shall notify the permit holder or an agent of the permit holder that the work fails to comply with the technical codes. Any work that does not comply shall be corrected and shall not be covered or concealed until authorized by the code enforcement official.

Should you have any questions please call before you cover any phase of construction!